



ABBAY HILL PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL

held at The Church of the Holy Cross

on Thursday 10 April 2025 at 7.30pm

Present – Councillors Blyth (Chair), Evans, Pant, Ryan, Vine and Locum Clerk

Apologies – none

| Item | | Action |
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| 76/25 | Apologies No apologies were received. | |
| 77/25 | Declarations of Interest No declarations of interest were declared. | |
| 78/25 | Confidential Item LCC Locum Service. Contract for Locum Clerk was approved unanimously. | Chair |
| | Public Forum Two representatives from the Community Garden were present to seek financial support to purchase bedding plants for the forthcoming growing season. Agreed to add to the May agenda. | Locum Clerk |
| 79/25 | Approve the minutes of the meeting held on 13 March 2025 The minutes were resolved to be approved. | |
| 80/25 | Discuss matters arising not already on the Agenda <ul style="list-style-type: none"> - The Chair advised that following discussion with the outgoing Clerk, the Parish (Electors) Meeting would now be held on 8th May prior to the AGM of Council. - The meeting scheduled for Saturday 10th May will be a Residents Engagement meeting with several local community groups invited. | All |
| Parish Council Matters | | |
| 81/25 | Residents' Meeting A community event will be held as agreed above and will commence at 2pm in The Church of the Holy Cross. | |
| 82/25 | Delegation of Authority for Councillors to act on behalf of the Parish Council in Financial Matters (in liaison with the Locum Clerk), whilst the recruitment of a permanent clerk is in progress. Payments: Cllr. Blyth to input payments, Cllrs Vine & Ryan to approve. Unanimously Approved. | Chair/AV/KR |



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| 83/25 | Clerk Recruitment Agreed that Cllr. Blyth would have an initial call with the prospective candidates, and 3 Cllrs. Vine, Ryan, Evans or Pant would interview those achieving inclusion on the shortlist. | Chair Vine Ryan Evans |
| 84/25 | Delegation of Authority for Councillors to act on behalf of the Council on Projects. Coffee Morning: Cllr. Vine Mental Health & Wellbeing Meetings: Cllr. Evans Social Media platforms: Cllr. Ryan Unanimously Approved. | |
| 85/25 | Determine Protocols for Communication between Councillors Following discussion, it was Agreed that a deadline would be included where necessary and that councillors should respond within, no response will be assumed as agreement. | All |
| 86/25 | Community Award Following suggestions and debate, Cllr Vine proposed the Coffee Morning Volunteers, Seconded by Cllr. Ryan. 3 in favour, 2 against. Motion Carried. | AV/Locum Clerk |
| Community Projects | | |
| 87/25 | Update on Coffee Mornings Cllr Vine reported positively on the recent Coffee Mornings held, where around 25 individuals were visiting each session. | |
| 88/25 | Update on MKPA sessions in 2025 Cllr Vine reported that 27 children attended the recent session though more had booked, still very successful. The Parks Trust event numbers were a little disappointing with only 9 children attending the recent one though more had booked on. | |
| Finance | | |
| 89/25 | Consider reports on the financial position for the month ending 31 March 2025, note payments made in March and up to 3 April and approve upcoming payments in April The Parish Council noted the financial position for the month ending 31 March 2025 with a total balance in all accounts of £112,524.58. Payments made were noted. The Council approved upcoming payments. | |



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| 90/25 | Review and Agree the Fixed Asset Register. Members reviewed the Register and amended accordingly. The revised Register was approved unanimously. | |
| Planning | | |
| 91/25 | Note status of previous Planning Applications considered by the Parish Council: The Parish Council noted the following: - PLN/2024/2334 - 20 Shorham Rise, Two Mile Ash – Refused. | |
| 92/25 | Consider active Planning Applications PLN/2025/0515 23 Shoreham Rise, Two Mile Ash. PLN/2025/0545 8 Stonehill Two Mile Ash | The Council made no comments |
| Communications | | |
| 93/25 | Update on a Hiring Agreement with Watling Valley Partnership The Locum Clerk noted no response had been received from Watling Valley Partnership on the Hiring Agreement despite chasing from the previous clerk. | |
| 94/25 | Update on Website and Social Media and determine Officer and Councillor access to the Parish Council Facebook account It was agreed whilst no permanent clerk was in post, that Cllr. Ryan would 1 st administrator and Cllr. Vine would be 2 nd administrator. | |
| Environment and Assets | | |
| 95/25 | MKCC Landscaping – Nothing to report. | |
| 96/25 | Litter Picking Champions – A number of individuals are carrying out this work. | |
| 97/25 | MKCC Fault Log: The Chairman asked the Locum clerk to notify MKCC of the grass verge damage in the Main Park | Locum Clerk |
| 98/25 | Clerk & Councillor Reports Cllr Vine will attend the Voluntary Active Travel training? | Cllr. Vine |
| 99/25 | Receive and consider items for the next agenda - Plants for the Community Garden - Planning Application PLN/2025/0401 - Goal Posts | |



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| | - Clerk Recruitment | |
| 100/25 | Date of next meeting (AGM) Thursday 8 th May at 7:00pm | |
| 101/25 | Confidential discussion, if required No confidential items were required to be discussed. | |
| | Meeting closed at 21.34 | |

Signed: _____

Chair

Date: _____

Chairs Initials: