**DRAFT MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL**

**held at The Church of the Holy Cross**

**on Thursday 8 May 2025 at 7.30pm**

# **Present** – Councillors Blyth (Chair), Evans, Pant, Ryan, Vine, Locum Clerk & prospective clerk.

# **Apologies** – none

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| **Item** |  | **Action** |
| 01/25.26 | **To Elect a Chair for 2025.26 and sign the Declaration of Acceptance of Office**  Cllr. Pant proposed Cllr. Blyth. Cllr. Evans seconded.  Cllr Blyth was elected unanimously and signed the Declaration. |  |
| 02/25.26 | **Elect a Vice Chair for 2025.26 and sign the Declaration of Acceptance of Office**  Cllr. Blyth proposed Cllr. Ryan. Cllr. Vine seconded.  Cllr. Ryan was elected unanimously and signed the Declaration. |  |
| 03/25.26 | **Apologies**  None |  |
| 04/25.26 | **Declarations of Interest**  No declarations of interest were declared. |  |
|  | ***Public Forum***  No members of public were present |  |
| 05/25.26 | **Approve the minutes of the meeting held on 10.04.25**  The minutes were resolved to be approved with one amendment. |  |
| 06/25.26 | **Update on Coffee Mornings & upcoming Community Event 10.05.25**  Cllr Vine reported that the Coffee Moring were going well with new Members attending, perhaps from the leaflet drop.  Cllr. Vine advised that the Scouts, ICAS, Men in Sheds, CAB, Neighbourhood Watch and the Allotment Association were all attending. TVP may be able to send someone. There would be cream teas with scones to enjoy. |  |
| **Annual Meeting – Items for Review** | | |
| 7/25.26 | **Calendar of Meeting for Municipal Year 2025/26**  The calendar of meetings were approved. |  |
| 8/25.26 | **Feedback form representation on External Bodies 2024/25**  Cllrs reported that they found BALC and the Parishes Forum useful.  Open Doors & Active Travel were good |  |
| 9/25.26 | **Representation on External Bodies 25/26**   * **MK Parishes Forum**: Cllrs. Vine & Ryan * **CNWL**: Cllr Evans * **MKCC PMO**: Cllr Blyth * **MKBALC**: Cllr. Vine | Chair  Vine  Ryan |
| 10/25.26 | **Note Expenditure in April, approve expenses and note the financial position for month ending April 2025.**  The Council’s total balance across all accounts was noted as £159,060.40 |  |
| 11/25.26 | **Planning Applications**  **PLN/2025/0401 – proposed Change of Use from dwelling house (C3) to Family Assessment Centre (C2) 38 Astlethorpe, Two Mile Ash**  Cllrs objected to this proposal on the grounds of  Parking, Noise, Highway Safety (for pedestrians & Emergency Vehicle Access) Locum Clerk to advise MKCC.  **PLN/2025/0845 Certificate of Lawful development: Proposed use. 2 Tadmere, Two Mile Ash. Removal of existing conservatory and erection of rear conservatory.**  No objections.  **Planning Decisions Determined**: None | Locum Clerk |
| 12/25.26 | **Update of Hiring Agreement with Watling Way Partnership**  Cllr. Vine reported that a new agreement has been received but that amendments were still required, particularly the omission of the existing arrangements around keys, the cupboard and keeping items on the premises. | AV |
| 13/25.26 | **Community & Social Media**  Nothing to report |  |
| 14/25/26 | **Update on Parish Monitoring Option Meeting**  Nothing to report as MKCC had cancelled the last meeting.  Next meeting is 27 May 25. |  |
| 15/25/26 | **Review MKCC Fault Log**  Locum Clerk advised that MKCC had closed the report of verge damage in the Main Park stating “Good news the job has been completed” Cllrs, disagreed and have photographic evidence to prove it. Also there is a broken bridge that requires reporting. Cllr Evans will forward to Locum Clerk | AE & Locum Clerk |
| 16/25.26 | **Clerk & Councillor Reports**  Cllr Vine & Evans attended meetings |  |
| 17/25.26 | **Receive and consider items for the next agenda**   * Feedback from Community Event * Parish Call-in MKCC Constitution Amendment * Goal Posts * Review Website Provider |  |
| 18/25.26 | **Exclusion of Public for confidential item.**  Unanimously Approved.  **Staffing Matter: Appointment of Parish Clerk**  It was unanimously approved to appoint Cynthia Ondeng as Parish Clerk from 19 May 2025. |  |
| 19/25.26 | **Date of next meeting**  Thursday 12 June 2025 at 7.30pm |  |
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|  | **Meeting closed at 21.25** |  |

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chair

Date: ­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_